

SHERIDAN TECHNICAL CENTER

WINTER 2012

SCHEDULE

COURSE DESCRIPTIONS | COURSE HOURS | PRICING

Adult General Education
Arts & Information Technology
Automotive Service Technology
Barbering, Cosmetology & Spa Services
Business Operations & Real Estate
Career Placement
Construction, Energy & Gaming Repair
Culinary Arts
Education & Training
ESOL
Health Science
and More...



Expand your
mind and
your future!

www.sheridantechnical.com

Follow us on:





5400 Sheridan Street | Hollywood, FL 33021
www.sheridantechnical.com

RE-REGISTRATION FOR CURRENT STUDENTS:
 January 2, 2012

REGISTRATION BEGINS:
 January 9, 2012

REGISTRATION HOURS OF OPERATIONS:
Monday & Wednesday
 8:00 am - 8:00 pm
Tuesday, Thursday and Friday
 8:00 am - 5:00 pm

ORIENTATION & TESTING SCHEDULE
Monday - Thursday 9:00 am - 12:00 pm
 (Please arrive at 8:30 am)

- **Photo ID plus \$10.00 Testing Fee**
- **Monday** - Coder/Biller, Health Unit Coord., Medical Asst., Medical Lab Tech, Med Transcription, Surgical Tech, Patient Care Tech, and Practical Nursing
- **Tuesday** - Barbering, Cosmetology, Facials, Gaming Repair, and Massage Therapy
- **Wednesday** - Business Technology & Real Estate, and Information Technology
- **Thursday** - A/C Refrigeration, Automotive Technology, Culinary Arts, Early Childhood, Solar Thermal, Solar Photovoltaic, Teacher Assisting, and Weatherization

GED - (General Educational Development)
Monday - Thursday 8:30 am

- Placement Test \$10.00
- TABE Assessment Test

ESOL - (English for Speakers of Other Languages)
Monday - Thursday 8:30 am to 3:00 pm;
Call 754.321.5431

- Placement Test \$10.00
- **Appointments are also available**

ADULT GENERAL ED & STUDENT FEES

*There is a \$45 tuition fee for residents and \$180 tuition fee for nonresident twice a year. There is a \$10 assessment and \$10 Student Activity Fee once per year for all Adult General Education classes.

CLASSES BEGIN: Monday, January 23, 2012
LAST DAY OF SEMESTER: Thursday, June 7, 2012
DAYS IN TERM: 89
FEES ARE PENDING SCHOOL BOARD APPROVAL
SCHOOL HOURS OF OPERATION: 7:00 am - 10:00 pm

Most programs are approved for Veteran's training.
VA assistance is available.

Sheridan Technical Center and Broward County Public Schools are closed on
 2/20, 3/12 - 16, 4/6 and 5/28

FOR ADDITIONAL INFORMATION ON A SPECIFIC PROGRAM CALL THE COUNSELOR/ADVISOR LISTED BELOW

Wendy Bromberg **754.321.5443**

Health Science: Health Unit Coordinator
 Medical Assistant/Medical Coder Billing
 Medical Lab Technician/Medical Records Transcribing
 Patient Care Technician/Practical Nursing
 Surgical Technician

Dorie Copeland **754.321.5459**

Construction & Energy: Auto Coll Repair & Refinishing/Adv Auto Technology/Auto Service Technology
Automotive Technology: A/C Refrigeration/Green Ready Building Certification/LEED/Solar Photovoltaic/Solar Thermal

Isabel Garcia **754.321.5445**

Arts & Information Technology: Comp. Systems Tech/Digital Design/MultiMedia Design/Network Systems Admin/Network Systems Supp/Games/Simulation
 Animation Visual Design/Web Development

Education & Training: Early Childhood Education/Teaching Assisting

Johanna Kelly **754.321.5447**

ESE Specialist

Joyce Maltz **754.321.5419**

Adult Gen. Ed.: AAAE/ABE/ESOL/GED (Online)

Denise Mancini **754.321.5408**

High School Share-Time Advisor

Joni McLaurine **754.321.5457**

Barbering, Cosmetology & Spa Services:

Barbering/Cosmetology/Facials/Massage Therapy

Gaming Repair Tech: Gaming Machine Repair Tech

Chris Timberlake **754.321.5506**

Business Operations & Real Estate: Acct. Operations/Admin Asst./Bus. Supervision & Mgmt/Court Reporting/Legal Admin. Specialist/Real Estate

Culinary Arts: Commercial Foods & Culinary Arts

REGISTER NOW! www.sheridantechnical.com

*Prices are for Florida Residents.
 Fees are subject to increase.*



ONLINE CLASSES

| Train Online for these High-Wage Careers

- GED Prep, ESOL & AAEEpage 2
- Accounting Operationspage 9
- Administrative Assistantpage 10
- Air Conditioning, Refrigeration and Heatingpage 3
- Automotive Service Technology .page 6
- Cisco Networking Academypage 6
- Court Reportingpage 10
- Legal Administrative Assistant . .page 10
- Medical Coder/Biller.page 15
- Medical Records Transcription . .page 15
- Real Estate Broker Post License .page 11
- Real Estate Sales Post License . .page 11
- Web Developmentpage 4

ADULT GENERAL EDUCATION

ABE/AAAE (Adult Basic Education/ Applied Academics for Adult Education) 754.321.5492

This program is for the student who needs to improve basic skills requirements to succeed in a certificate program and/or in the workplace. Reading, math, and language instruction is provided. Many flexible class-times are available to accommodate student needs. *There is a \$10 non refundable assessment fee and \$10 Student Activity fee per year.

M - F	8:00 am - 10:00 am	\$45*
M - F	10:30 am - 12:30 pm	\$45*
M - F	1:00 pm - 3:00 pm	\$45*
M - F	2:00 pm - 4:00 pm	\$45*
M/W	6:00 pm - 9:00 pm	\$45*
SAT	8:00 am - 12:00 pm	

CLASSES ALSO AVAILABLE ONLINE

GED Preparation 754.321.5451

This program is for the student who needs to prepare for the GED Test. Instruction in reading, writing, math, social studies, and science is provided. *There is a \$45 tuition fee per semester, a \$10 non refundable assessment, and a \$10 Student Activity fee per year. **AVAILABLE ONLINE ONLY**

Citizenship Preparation 754.321.5451

This program is for students who need to prepare to take the United States Citizenship Exam. Book is required. *There is a \$10 non refundable assessment fee and \$10 Student Activity fee per year. \$45* **AVAILABLE ONLINE ONLY**

All fees are based on the number of days in the semester

ESOL 754.321.5431

The English for Speakers of Other Languages program prepares students to communicate in English to improve job skills and to further their technical and academic studies. Classes focus on life skills, reading, test taking skills, listening, speaking and writing. *There is a \$10 non refundable assessment fee and a \$10 Student Activity fee per year.

HABLAMOS ESPAÑOL. PARLONS FRANÇAIS.

M - F	8:00 am - 11:00 am	\$45*
M - F	11:30 am - 2:30 pm	\$45*
M/W	6:00 pm - 9:00 pm	\$45*
SAT	9:00 am - 12:00 pm	

CLASSES ALSO AVAILABLE ONLINE

Call 754.321.5451 for ADULT GENERAL ONLINE CLASSES

*Fees listed are for Florida residents; 2 proofs of residency are required. *Non-residents fee for AAEE/ ABE/ESOL and GED Preparation: \$180*



There is a \$10 non refundable assessment fee and \$10 Student Activity fee per year.

CONSTRUCTION AND ENERGY

COUNSELOR 754.321.5459 | DEPARTMENT 754.321.5498



AIR CONDITIONING REFRIGERATION AND HEATING TECHNOLOGY

1350 hrs | **ALSO AVAILABLE ONLINE**

Train to install and maintain residential and commercial HVAC/R systems. EPA licensing and HVAC/R industry certification available.

M - F 7:00 am - 1:45 pm 534 hrs \$1652

M - F 10:45 am - 5:30 pm 534 hrs \$1652



GREEN READY BUILDING CERTIFICATION

15 hrs | **AVAILABLE ONLINE ONLY**

This program is for those that want to sit for the Green Associate exam offered by the USGBC and the Green Building Certification Institute (GBCI). The Green Associate credentials denote a basic knowledge of green design, construction, and operations for those interested in the LEED rating. The GBCI has developed new criteria for those that want to sit for the exam and one of the criteria is "engagement in (or completion of) an educational program that addresses green building principles".

See: www.sheridantechical.com 15 hrs \$58



LEED-AP BD+C ONLINE COURSE

20 hrs | **AVAILABLE ONLINE ONLY**

This online course is designed for those that have passed the LEED® Green Associate exam and meet the eligibility requirements of LEED project experience set-up by the Green Building Certification Institute (GBCI) in order to become a LEED-Accredited Professional. The course is a technical overview of the LEED® for New Construction rating system with a summary of the categories and credits applicable to the BD+C rating which now includes LEED for Schools (LEED-S) and LEED for Core & Shell (LEED-CS).

See: www.sheridantechical.com 20 hrs \$70

(Please note: the U.S. Green Building Council (USGBC®) or the Green Building Certification Institute (GBCI), did not participate in the development of these courses. The Broward Tech Centers do not administer the LEED® AP program or LEED Green Building Rating System. LEED and USGBC are registered trademarks of the U.S. Green Building Council.)

REGISTER NOW! www.sheridantechical.com

*Prices are for Florida Residents.
Fees are subject to increase.*

SOLAR THERMAL

600 hrs | **GO GREEN!**

This program offers basic solar thermal instruction for those seeking entry level training to become a solar installer with instruction in solar thermal systems, and installation and maintenance programs. Meets national and local standards with hands-on training of a solar thermal system.

M - F 7:00 am - 1:45 pm 600 hrs \$1700



ARTS & INFORMATION TECHNOLOGY

COUNSELOR 754.321.5445 | DEPARTMENT 754.321.5470

DIGITAL DESIGN

1200 hrs |

Prepares to produce page layouts with standard typography, creative illustrations, and images with specialized skills in interactive and multimedia presentation. Learn Illustrator, Photoshop Extended, InDesign, QuarkXpress, Acrobat Professional, Flash, and Dreamweaver.

M - F 8:00 am - 2:30 pm 534 hrs \$1492

M - F 8:00 am - 11:00 am 267 hrs \$771

M - F 11:30 am - 2:30 pm 267 hrs \$771



MULTIMEDIA DESIGN

1350 hrs |

Prepares to produce a variety of publishing materials for print and screen output including handheld devices. Emphasis is on interactive and multimedia presentation with skills in media creation, animation, video editing, and authoring tools. Learn Illustrator, Photoshop Extended, InDesign, Acrobat Professional, Flash Professional, Dreamweaver, After Effects and Final Cut Pro, and Director.

M - F 8:00 am - 2:30 pm 534 hrs \$1519

M - F 8:00 am - 11:00 am 267 hrs \$785

M - F 11:30 am - 2:30 pm 267 hrs \$785

WEB DEVELOPMENT

1050 hrs | **ALSO AVAILABLE ONLINE**

This program offers a broad foundation of knowledge and skills to prepare students for employment in positions from Assistant to Senior Web Designer. The content includes operating system commands and web document development, design, promotion, and scripting.

M - F 8:00 am - 2:30 pm 534 hrs \$1465

M - F 8:00 am - 11:00 am 267 hrs \$758

M - F 11:30 am - 2:30 pm 267 hrs \$758



All fees are based on the number of days in the semester

ARTS & INFORMATION TECHNOLOGY CONTINUED >

**GAME/SIMULATION/ANIMATION VISUAL DESIGN**600 hrs | **NEW PROGRAM!**

The content includes but is not limited to practical experience in game/simulation conceptualization, design, storyboarding, development methodologies, 2D/3D animation design and production, and implementation issues. Specialized skills involving graphic animation software are used to produce a variety of two and three dimensional components.

M - F 8:00 am - 2:30 pm 534 hrs \$1492**INTRODUCCION A COMPUTADORAS EN ESPAÑOL**

36 hrs |

Aprenda como usar el programa Microsoft Office 2010.

Sábado 8:00 am - 12:00 pm 32 horas \$118**COMPUTER SYSTEMS TECHNOLOGY**

1650 hrs |

This program offers a broad foundation of knowledge and skills in the Computer, Electronics, and Networking fields. The course content includes basic understanding of the building and upgrading of systems, the troubleshooting of problems, and the required maintenance for each to keep them running at peak performance. Included is the training for the CompTIA A+ and Network+ certifications.

M - F 8:00 am - 2:30 pm 534 hrs \$1492**M - F 8:00 am - 11:00 am 276 hrs \$771****M - F 11:30 am - 2:30 pm 276 hrs \$771****NETWORK SYSTEMS ADMINISTRATION**

1050 hrs |

The Network Systems Administration program prepares students for the CompTIA A+, Network+, and the Microsoft Certified Technology Specialist (MCTS) certification exams. The Microsoft Certified Technology Specialist (MCTS) certifications provide the foundation for Microsoft Certification. These certifications are designed to validate your skills on the features and functionality of key technologies.

M - F 8:00 am - 2:30 pm 534 hrs \$1492**REGISTER NOW! www.sheridantechical.com**

*Prices are for Florida Residents.
Fees are subject to increase.*

NETWORK SYSTEMS SUPPORT (CISCO NETWORKING ACADEMY)

1050 hrs | **AVAILABLE ONLINE ONLY**

This program uses Cisco curriculum and software. It prepares you to become a Cisco Certified Network Associate by teaching networking terms, IP addressing, how to physically set up a computer network, and how to configure routers and switches. You may sign up to take this program full time or part time.

full-time	534 hrs	\$1519
part-time	276 hrs	\$785



GAMING REPAIR TECHNICIAN

COUNSELOR 754.321.5457 | DEPARTMENT 754.321.5470

GAMING MACHINE REPAIR TECHNICIAN

270 hrs |

Prepare for an entry-level position in the gaming industry as a slot tech. Train to install, configure, and troubleshoot a slot machine. Understand the electronics and networking components. Course content includes the regulations and statutes governing gaming in Florida and the customer service/hospitality expectations of this exciting new industry.

M - F 8:00 am - 2:30 pm 258 hrs \$752



AUTOMOTIVE TECHNOLOGY

COUNSELOR 754.321.5459 | DEPARTMENT 754.321.5528



AUTOMOTIVE COLLISION REPAIR AND REFINISHING

1400 hrs |

Train in all five ASE (Automotive Service Excellence) areas required for professional technicians who repair and paint damaged vehicles.

M - F 7:00 am - 1:45 pm 534 hrs \$1599

M - F 7:00 am - 10:00 am 276 hrs \$825

M - F 10:45 am - 1:45 pm 276 hrs \$825

All fees are based on the number of days in the semester

AUTOMOTIVE TECHNOLOGY CONTINUED >

AUTOMOTIVE SERVICE TECHNOLOGY

1800 hrs | **ALSO AVAILABLE ONLINE**

Train in all eight ASE (Automotive Service Excellence) areas required for professional technicians who maintain and repair automotive vehicles.

M - F 10:45 am - 5:00 pm 534 hrs \$1572

M - F 7:00 am - 1:45 pm 534 hrs \$1572



ADVANCED AUTOMOTIVE TECHNOLOGY FORD - ASSET (AUTOMOTIVE STUDENT SERVICE EDUCATIONAL TRAINING)

2400 hrs |

The Ford ASSET program is a two-year associate degree program in cooperation with FORD, or Lincoln dealerships. ASSET incorporates the most advanced foundation in automotive service technology, mechanical skills, and academic skills. ASSET provides a solid education combined with invaluable work experience at a Ford, or Lincoln dealership for hands-on learning.

M - F 7:00 am - 12:00 pm varies varies

2012 Ford



ADVANCED AUTOMOTIVE TECHNOLOGY CHRYSLER JEEP DODGE COLLEGE AUTOMOTIVE PROGRAM - CAP

2400 hrs | **ALSO AVAILABLE ONLINE**

Entry level automotive technicians will work for a local Chrysler Jeep Dodge Dealer with a two year four month factory training program at Sheridan Technical Center. Students must attend Sheridan Technical every Monday to receive face-to-face factory training.

The learning continues the rest of the week with an online curriculum and paid supervised work internship.

Students have the option to attend an academic class one night a week at Broward College. Students usually work 35 paid hours a week. Students usually earn \$22,000.00 in their training years combined. Graduates earn approx. \$42,000.00 a year. Students will earn while they learn. Sheridan Technical accepts "college prepaid" and "federal student aid." School costs are approximately \$400 a month. For more information contact Mark Couvillon at 954.253.8664. Applicants must have GED or High School diploma, less than three points on drivers license, pass a background and drug test.



2012 Dodge

Prices are for Florida Residents.
Fees are subject to increase.

REGISTER NOW! www.sheridantechical.com

BARBERING, COSMETOLOGY & SPA SERVICES

COUNSELOR 754.321.5457 | DEPARTMENT 754.321.5565

All Programs have at least one day online.

BARBERING

1200 hrs | **ACCEPTING NEW STUDENTS AUG. 2012**

This program is designed to prepare for employment as a Restricted Barber or the Full Barbering program. It includes training in hair cutting with clippers, shears, styling, shaving, mustache and beard designs, hair colorings, chemical waving, and relaxing.

Days

M-TH	4:00 pm – 10:00 pm	534 hrs	\$1545
	and		
F	8:00 am – 4:30 pm		

Part-Time

M-TH	5:45 pm – 10:00 pm	356 hrs	\$1047
	and		
F	8:00 am – 12:15 pm		

* Must have 500 hrs to enroll in Saturday

SAT	8:00 am – 12:00 pm	TBA	TBA
-----	--------------------	-----	-----



COSMETOLOGY

1200 hrs |

Train for employment at spas and beauty salons as a cosmetologist/hairdresser licensed by the Department of Business and Professional Regulations State Board of Cosmetology.

Days

M - F	7:00 am – 2:00 pm	534 hrs	\$1545
M - F	8:00 am – 3:00 pm	534 hrs	\$1545
M-TH	4:00 pm – 10:00 pm	534 hrs	\$1545
	and		
F	8:00 am – 4:30 pm		

Part-Time

M-TH	5:45 pm – 10:00 pm	356 hrs	\$1047
	and		
F	8:00 am – 12:15 pm		

* Must have 675 hrs to enroll in Saturday

SAT	8:00 am – 12:00 pm	TBA	TBA
-----	--------------------	-----	-----



SPANISH COSMETOLOGY

1200 hrs |

M - F	8:30 am – 3:30 pm	356 hrs	\$1047
-------	-------------------	---------	--------

Part-Time

M - F	8:30 am – 12:00 pm	311.5 hrs	\$922
-------	--------------------	-----------	-------

All fees are based on the number of days in the semester

BARBERING, COSMETOLOGY & SPA SERVICES CONTINUED >

**FACIALS SPECIALTY**

270 hrs |

Train for employment at spas, salons, and doctor's offices as a registered esthetician.

Days

M - F	8:00 am - 3:15 pm	270 hrs	\$770
-------	-------------------	---------	-------

*Currently enrolled students only

SAT	8:00 am - 12:15 pm	TBA	TBA
-----	--------------------	-----	-----

**MASSAGE THERAPY**750 hrs | **NEXT CLASS BEGINS APRIL 2012**

Train for employment at spas, health clubs, and doctors' offices as a nationally licensed Massage Therapist.

Days

M - F	8:00 am - 3:00 pm	TBA	TBA
-------	-------------------	-----	-----

BUSINESS OPERATIONS & REAL ESTATE

COUNSELOR 754.321.5506 | DEPARTMENT 754.321.5464

ACCOUNTING OPERATIONS900 hrs | **AVAILABLE ONLINE & BLENDED**

Learn the steps in the accounting cycle for various business entities, including: journalizing transactions, posting to ledgers, and preparation of financial statements. Other areas that are covered in the program include payroll, uncollectible accounts, depreciation, and inventory. Automated accounting software, Quickbooks Pro and Introductory/Advanced Excel are also covered. *Teacher approval required.

Days

M - F	8:00 am - 2:30 pm	534 hrs	\$1412
-------	-------------------	---------	--------

M - F	8:00 am - 11:00 am	276 hrs	\$731
-------	--------------------	---------	-------

M - F*	11:30 am - 2:30 pm	276 hrs	\$731
--------	--------------------	---------	-------

**REGISTER NOW!** www.sheridantechical.com

Prices are for Florida Residents.
Fees are subject to increase.

BUSINESS OPERATIONS & REAL ESTATE CONTINUED >

ADMINISTRATIVE ASSISTANT

1050 hrs | **AVAILABLE ONLINE & BLENDED**

Become knowledgeable and proficient in clerical office practices and procedures, recordkeeping, word processing, spreadsheets, database, and presentation software, using Microsoft Office Suite, and e-mail systems. Learn and adapt to new technology, transcribing equipment, and internet research.

Days

M - F	8:00 am - 2:30 pm	534 hrs	\$1412
M - F	8:00 am - 11:00 am	276 hrs	\$731
M - F	11:30 am - 2:30 pm	276 hrs	\$731

BUSINESS SUPERVISION & MANAGEMENT

900 hrs | **AVAILABLE ONLINE & BLENDED**

The Business Supervision and Management program is designed to prepare students for employment as an Information Technology Assistant, Supervisor/Manager Trainee, and Supervisor. It also provides supplemental training for persons previously or currently employed in any of these positions. Training includes management principles, business law, Microsoft Office Suite, and the production of a business plan and a portfolio.

Days

M - F	8:00 am - 2:30 pm	534 hrs	\$1412
M - F	8:00 am - 11:00 am	276 hrs	\$731
M - F	11:30 am - 2:30 pm	276 hrs	\$731

LEGAL ADMINISTRATIVE SPECIALIST

1050 hrs | **AVAILABLE ONLINE & BLENDED**

Become knowledgeable and proficient in standard office equipment such as personal computer, dictating/transcribing equipment, and fax. Learn legal terminology, document layout, and format for legal documents using Microsoft Office Suite. Maintain a variety of files, legal documents, reports, and internet research.

Days

M - F	8:00 am - 2:30 pm	534 hrs	\$1412
M - F	8:00 am - 11:00 am	276 hrs	\$731
M - F*	11:30 am - 2:30 pm	276 hrs	\$731

COURT REPORTING

2850 hrs | **AVAILABLE ONLINE ONLY**

Become a court reporter writing verbatim testimony for court-room trials and depositions. Other career options include working with the hearing impaired (CART) and captioning for television.

Online	Hours vary	534 hrs	\$1532
--------	------------	---------	--------



All fees are based on the number of days in the semester

BUSINESS OPERATIONS & REAL ESTATE CONTINUED >



REAL ESTATE

FACE-2-FACE | AVAILABLE ONLINE

The cost of the required textbook & supplemental material for Real Estate classes is approximately \$60. This fee is in addition to the cost of tuition.

SALES ASSOCIATE PRE-LICENSING

FACE-2-FACE | AVAILABLE ONLINE

Pre-licensing includes FREC guidelines, State examination preparation, and real estate terminology. Prerequisites: 18 years of age and High School Diploma or GED.

Evenings (January 9, 2012 - March 7, 2012)

M/W 5:30 pm - 9:45 pm 63 hrs \$188

Days (January 10, 2012 - March 1, 2012)

T/TH 8:00 am - 12:15 pm 63 hrs \$188

Evenings (March 26, 2012 - May 23, 2012)

M/W 5:30 pm - 9:45 pm 63 hrs \$188

Days (March 27, 2012 - May 17, 2012)

T/TH 8:00 am - 12:15 pm 63 hrs \$188

BROKER COURSE

FACE-2-FACE | AVAILABLE ONLINE

Prerequisite: Must complete Post Licensing requirement and 2 years Real Estate Sales Associate experience.

Evenings (March 26, 2012 - May 23, 2012)

M/W 1:00 pm - 4:15 pm 72 hrs \$188

REAL ESTATE COURSES

ONLINE INSTRUCTION |

Online instruction allows students to work according to their schedule anytime, anyplace. Web conferencing using Elluminate will allow students to meet with the instructors online to ask questions or receive clarification on various real estate concepts. Live and recorded sessions will review real estate concepts including math formulas. **Online Courses offered once a month (first of each month).**

REAL ESTATE SALES ASSOCIATE

PRE-LICENSE COURSE - FREC I

ONLINE |

(Prerequisite: 18 years old and a High School Diploma or GED)

63 hrs \$178

REAL ESTATE SALES ASSOCIATE

PRE-LICENSE COURSE

ONLINE |

(Prerequisite: Must have your Sales Associate License)

45 hrs \$110

REAL ESTATE BROKER PRE-LICENSE

COURSE - FREC II

ONLINE |

(Prerequisite: Must complete Post Licensing requirement and 2 years Real Estate Sales Associate experience)

72 hrs \$200

REAL ESTATE BROKER POST LICENSE

COURSE

ONLINE |

30-Hour Management & 30-Hour Investment requires both classes (Prerequisite: Must have your Broker/Broker Associate License)

30 hrs ea. \$80

CULINARY ARTS

COUNSELOR 754.321.5506 | DEPARTMENT 754.321.5462

COMMERCIAL FOODS & CULINARY ARTS

1200 hrs |

Love Food? Train for a career in the Culinary Arts to become a chef/cook. The program covers Garde Manger (Cold Foods), Hot Foods, Baking & Pastry Arts, Sanitation & Safety, Nutrition, Supervision & Management, and Controlling Foodservice Costs. This program is accredited by the American Culinary Federation Education Foundation, Inc. Accrediting Commission and articulates with Broward College towards a Culinary Arts Management Degree.

Total hours each term will be a combination of classroom, lab and on-line work totaling 300 hours.

M - F 7:00 am - 1:45 pm 600.75 hrs \$1672



EDUCATION AND TRAINING

COUNSELOR 754.321.5445 | DEPARTMENT 754.321.5486

EARLY CHILDHOOD EDUCATION/EARLY CHILDHOOD PROFESSIONAL CERTIFICATE (ECPC)

600 hrs |

Train for a career in the Early Childhood industry. This program focuses on all elements, techniques and experiences of the early childhood profession. Completion of the Early Childhood Education program will result in the issuance of a Florida Department of Education Early Childhood Professional Certificate (ECPC) which is accepted for the DCF (Department of Children and Families) Staff Credential.

(January 23, 2012 - June 7, 2012)

M - F 7:00 am - 2:30 pm 623 hrs \$1670

M - F 7:00 am - 10:30 am 311.5 hrs \$860

M - F 11:00 am - 2:30 pm 311.5 hrs \$860



All fees are based on the number of days in the semester

EDUCATION & TRAINING CONTINUED >

**CHILD CARE CENTER OPERATIONS/
FLORIDA DIRECTOR CREDENTIAL**45 hrs | **AVAILABLE ONLINE ONLY**

This program is an approved DCF (Department of Children and Families) course for the Florida Director Credential, Level 1.

(January 23, 2012 - March 21, 2012)**M/W 5:30 pm - 8:30 pm 45 hrs \$151****TEACHER ASSISTING**600 hrs | **BLENDED (CLASSTIME & ONLINE)**

Prepare for employment as a Teacher Assistant within the Broward County Public School System. The course content includes the responsibilities and tasks of a Teacher Assistant; lesson planning and implementation; classroom management techniques; rules, regulations and standard procedures within the Broward School system; and review of the Broward County mandated ParaPro Assessment.

(CLASS: January 23, 2012 - June 6, 2012)**M/W 4:45 pm - 9:00 pm 144 hrs \$417****(INTERN: January 23, 2012 - June 7, 2012)****M - F 8:00 am - 1:30 pm 489.5 hrs \$1298**

All students must enroll in the Internships and classes simultaneously during the August 2011 - January 2012 term. This 600-hour certificate program meets the criteria for employment in the Broward County Public Schools as a Teacher Assistant.

HEALTH SCIENCE**COUNSELOR 754.321.5443 | DEPARTMENT 754.321.5480****HEALTH UNIT COORDINATOR (Unit Secretary)**500 hrs | **NEW CLASSES START JANUARY 23, 2012**

Upon completion of the Health Unit Coordinator program students will be able to maintain patient charts and records, coordinate patient activities for the unit, order supplies, and communicate with the dietary department. They may also perform other duties such as graphing the temperature, pulse, and blood pressure readings for patients, as well as transcribing medical orders and completing admission and discharge forms. Health Unit Coordinators usually work under the supervision of the registered nursing staff or the health information administrator.

One of the main responsibilities is to act as a liaison between the patients and staff. Students must have excellent communication skills in order to serve as this vital link between the physicians, nursing staff, various departments, patients, and visitors. In the past, they were also known as unit clerks, ward clerks, or unit secretaries.

**NEW CLASSES START JAN. 23, 2012****M-TH 7:15 am - 3:30 pm 500 hrs \$1393****REGISTER NOW! www.sheridantechnical.com**

Prices are for Florida Residents.
Fees are subject to increase.

HEALTH SCIENCE CONTINUED >



MEDICAL LAB TECHNICIAN

1515 hrs | **NEW CLASSES START AUG. 2012**

Applied Technology Diploma - The Medical Laboratory Technology program prepares individuals for employment as Medical Laboratory Technicians (MLT). Students are trained to examine and perform tests on body fluids, cells and other specimens used for patient diagnosis and treatment.

M - TH 7:15 am - 3:30 pm **TBA** **TBA**
F **Online (5-hrs)**

MEDICAL ASSISTING

1300 hrs | **CLASSES START JAN. 23, 2012**

Join one of the fastest growing fields. According to the government Bureau of Labor Statistics, Medical Assistant is projected to be one of the fastest growing occupations over the 2008-18 decade. Administrative Medical Assisting skills include managing medical records utilizing electronic medical record software applications, completing insurance forms arranging hospital admissions, scheduling of appointments and handling billing and bookkeeping. Clinical skills taught are assisting the physician during patient examinations, recording vital signs, taking medical histories, performing basic laboratory tests, performing phlebotomy, EKG and administration of medication as directed by the physician. Medical Assistants may find employment in offices of physicians, outpatient care centers, general medical and surgical hospitals, and allied healthcare facilities. This is a blended course that meets Monday thru Wednesday in addition to interactive online instruction. There is additional laboratory time scheduled when applicable.

M - W* 8:00 am - 1:30 pm 623 hrs **\$1726**
M - F **Online (20-hrs)**

*M-W Classes are Face-To-Face

CORE

90 hrs | **AVAILABLE ONLINE ONLY**

Comprehensive Medical Core is a 90 hour online course designed to provide a solid foundation for the healthcare worker. The curriculum covers healthcare workers and facilities, communication skills, workplace safety/OSHA, law and ethics, infection control, fundamental skills, hepatitis and blood borne illnesses, introduction to the human body, basic first aid, CPR, and career planning. Modules for AIDS/HIV, Prevention of Medical Errors, and Domestic Abuse are included in the course. You will be provided with a Core Certificate at the successful completion of the class.

90 hrs **\$275**



All fees are based on the number of days in the semester

HEALTH SCIENCE CONTINUED >



MEDICAL RECORD TRANSCRIBING APPLIED TECHNOLOGY DIPLOMA

1200 hrs | **AVAILABLE ONLINE ONLY**

Train to transcribe dictated medical reports. Instruction includes medical terminology, anatomy and physiology, review of English grammar and punctuation, transcribing in an online environment, editing skills necessary to transition to editing speech recognition (SR), and introduction to the electronic medical record (EMR). This is a blended course that meets one night a week in addition to online instruction. Upon completion, the Registered Medical Transcriptionist (RMT), which is a national certification examination, may be taken through AHD. Although there is employment in hospitals and doctors' offices, the majority of medical transcriptionists work remotely from their home.

**New Students Begin in
JANUARY 2012 and APRIL 2012**

***M or W 6:00 pm - 9:00 pm 534 hrs \$1720**

Online (Remainder of hrs)

* Dependent on the course start date.

MEDICAL CODER/BILLER - ATD/ COMPREHENSIVE CODING CERT. PROGRAM

1000 hrs | **AVAILABLE ONLINE ONLY**

Medical Coder/Biller program trains students in International Classification of Diseases (ICD) and Current Procedural Terminology (CPT) coding systems, both manual and automated. In addition, students complete medical billing projects. Upon completion of the program, national certification examinations may be taken through AHIMA or AAPC. This program articulates to Broward College for the Health Information Technology Program.

**New Students Begin in
JUNE 2012 and AUGUST 2012**

M 6:00 pm - 9:00 pm TBA TBA

Online (Remainder of hrs)



PATIENT CARE TECHNICIAN

600 hrs | **NEW STUDENTS BEGIN JAN. 23, 2012**

The Patient Care Technician (Nursing Assistant) will come in direct contact with the patient in the performance of his/her assigned duties. Employment is in the hospitals, nursing homes, and with home health agencies, and involves working weekends, holidays, and various hours. Upon successful completion of the Patient Care Technician Training program students may take the State Nursing Assistant Certification Examination. This is an excellent course for students with no previous medical field experience who wish to enter other health programs. Students also receive training in 12 lead EKG and basic phlebotomy techniques.

M - TH 7:15 am - 3:30 pm 600 hrs \$1652

F Online (4-hrs)

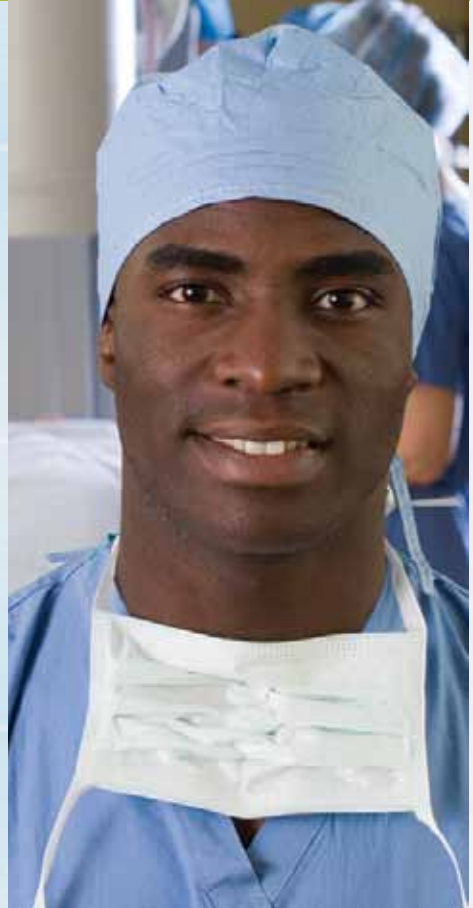
*Prices are for Florida Residents.
Fees are subject to increase.*

HEALTH SCIENCE CONTINUED >

PRACTICAL NURSING

1350 hrs | **ACCEPTING APPS. FOR APRIL 2012**

Train to become a Licensed Practical Nurse working in a variety of health care settings giving direct patient care. Licensed graduates giving direct patient care. Licensed graduates may advance into Broward College's Registered Nurse program (PN/RN Articulation program.)



SURGICAL TECHNICIAN

1330 hrs | **ACCEPTING APPS. FOR AUG 2012**

The surgical technologist handles the instruments, supplies and equipment necessary during a surgical procedure. They will have an understanding of the procedure being performed and be able to anticipate the needs of the surgeon.

M - TH 7:00 am - 3:15 pm TBA TBA



ADOBE AUTHORIZED TESTING CENTER 754.321.5541

Adobe & Microsoft Certification Sheridan Technical Center is a Certiport Authorized Testing Center offering individuals the current and relevant digital skills and credentials for the competitive global workforce. Prove you're competent using the official **Adobe®** programs Flash | Dreamweaver | Photoshop and the official **Microsoft®** Office programs Access | Excel | PowerPoint | Word.

For testing information or to schedule a test, call 754-321-5541.



Microsoft
CERTIFIED
Application
Specialist



CERTIFIED ASSOCIATE
Rich Media Communication
Flash® 8



CERTIFIED ASSOCIATE
Web Communication
Dreamweaver® 8

REGISTRATION INFORMATION

CONTACT OFFICE OF ADMISSIONS FOR MORE INFORMATION

- Each semester has a \$40.00 non-refundable registration fee (*lab fee, and applicable insurance fee for Health Science Programs*)
- There is an annual \$10.00 Student Activity Fee.
- Tuition and lab fees are subject to change by the Florida Legislature and/or the Broward County School Board.
- Semester Length is 18 weeks.
- Classes are subject to cancellation if minimum enrollment is not met.
- Proper I.D. for testing is required.
Example: Valid Florida Drivers License, valid Passport and/or a valid Florida I.D.
- Fees listed are for Florida residents; non-resident fees are higher.
- There is a \$45 tuition fee for Adult General Ed residents and \$180 tuition fee for nonresidents twice a year.

NOTE: Students enrolling in all programs must provide 2 proofs of Florida residence
(*1 year living in the state*)
in order to be eligible for the Florida Residency fees.

Listed are some examples of acceptable proof:

Valid Florida's Drivers License

Florida Voter Registration

Florida Vehicle Registration

FEES ARE PENDING SCHOOL BOARD APPROVAL.



REGISTER NOW! www.sheridantechical.com

*Prices are for Florida Residents.
Fees are subject to increase.*

SHERIDAN TECHNICAL CENTER CALENDAR 2011-2012

**FALL
2011
91 Days**

RE-REGISTRATION (Current Students)	August 1 October 10
*OPEN REGISTRATION (New Students)	August 8 October 17
TERM BEGINS	August 22 October 31
EARLY RELEASE DAYS	September 22 October 27 January 19
NO CLASSES: TEACHER PLANNING DAY	October 28 January 20
NO CLASSES: HOLIDAY/SCHOOL CLOSED	September 5 September 29 November 11 November 21-25 December 19-30 January 16
INTERIM REPORTS	September 23 December 8
REPORT CARDS	November 17 February 8
LAST DAY OF TERM	October 27 January 19

**WINTER
2012
89 Days**

RE-REGISTRATION (Current Students)	January 2 March 12
*OPEN REGISTRATION (New Students)	January 9 March 19
TERM BEGINS	January 23 April 2
EARLY RELEASE DAYS	February 2 March 29 June 7
NO CLASSES: TEACHER PLANNING DAY	March 30 May 25 June 8
NO CLASSES: HOLIDAY/SCHOOL CLOSED	February 20 March 12-16 April 6 May 28
INTERIM REPORTS	February 24 May 8
REPORT CARDS	April 19 June 27
LAST DAY OF TERM	March 29 June 7

**SUMMER
2012
43 Days**

RE-REGISTRATION (Current Students)	May 21
*OPEN REGISTRATION (New Students)	May 29
TERM BEGINS	June 11
NO CLASSES: TEACHER PLANNING DAY	August 10
NO CLASSES: HOLIDAY/SCHOOL CLOSED	July 4
LAST DAY OF TERM	August 9

All fees are based on the number of days in the semester



“Our mission is to provide excellence in career and workforce development.”



WINTER 2012
SCHEDULE
SHERIDAN TECHNICAL CENTER
5400 Sheridan Street | Hollywood, FL 33021

The School Board of Broward County, Florida, School Board Members

Benjamin J. Williams, *Chair* | Ann Murray, *Vice Chair*

Robin Bartleman | Maureen S. Dinnen | Patricia Good
Donna P. Korn | Katherine M. Leach | Laurie Rich Levinson | Nora Rupert

Robert W. Runcie, *Superintendent of Schools*

Sheridan Technical Center

D. Robert Boegli, *Director*

Annette Johnson, *Assistant Director* | Thomas Moncilovich, *Assistant Director*



Council on Occupational Education
7840 Roswell Road, Building 300, Suite 325
Atlanta, GA 30350
770-396-3898 • www.council.org

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender, gender expression national origin, marital status, race, religion, sex or sexual orientation. Individuals who wish to file a discrimination and/or harassment complaint may call the Executive Director, Benefits and EEO Compliance at 754.321.2150 or Teletype Machine TTY 754.321.2158. Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call Equal Education Opportunities (EEO) at 754.321.2150 or Teletype Machine TTY 754.321.2158.